

## **BOOTLE PARISH COUNCIL**

www.bootleparishcouncil.co.uk

**Clerk: Mrs Lesley Cooper**

**Telephone: 01229 775492**

Email: theclerk@bootleparishcouncil.co.uk

4 May 2026

Dear Councillor

You are summonsed to attend the **Annual Meeting** of Bootle Parish Council on WEDNESDAY 13 May 2026 at the Chapel Meeting Room, Bootle commencing at 7.30pm.

Yours sincerely

Mrs L Cooper

Clerk to the Council

**Low Marshside. Underhill**

**Millom, Cumbria, LA18 5HA**

### **AGENDA:**

**1. ELECTION OF CHAIRMAN/VICE CHAIRMAN**

To elect a chairman and vice-chairman for the forthcoming year

**2. ACCEPTANCE OF OFFICE:**

Chairman and Vice Chairman to sign a Declaration of Acceptance of Office.

**3. APOLOGIES – to receive apologies for absence**

**4. Minutes of Annual General Meeting of 14th May 2025**

To approve the minutes of the Annual General Meeting held on 14th May 2025

**5. APPOINTMENT OF MEMBERS TO SERVE ON OUTSIDE BODIES**

BDSSA project

South Copeland Partnership

**There being no other business the normal meeting will progress**

**6. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)**

To consider whether there are any agenda items during consideration of which the press and public should be excluded.

**7. DECLARATION OF INTEREST:**

To receive declarations, by elected and co-opted members, of interests in respect of items on this agenda.

**8. MINUTES of the Parish Council Meeting held on 8 April 2026**

To approve the minutes of the meeting held on 8 April 2026

**9. POLICE LIAISON REPORT (previously distributed)**

**10. PROGRESS REPORTS**

To Receive for information and/or determine action, as appropriate, on the items in the following reports:

Clerks report

**11. PUBLIC PARTICIPATION/OPEN SESSION (15 minutes allowed)**

For members of the public to raise points on items on the agenda

**12. CUMBERLAND UNITARY AUTHORITY COUNCILLOR'S REPORT**

To receive for information items relevant to the Parish. (Items raised for decision will appear on the agenda for the next meeting.

**13. Applications for Development**

13.1 To examine applications for development and submit observations to the Planning Authority:

7/2026/4020 Land adjacent to Falcon Place, Stockbridge Road, Eskmeals

Construction of a small maintenance & general storage agricultural building

13.2 To ratify the observations submitted by the Clerk under devolved powers since the last meeting.

None

13.3 To note the decisions of the statutory planning authority with regards to recent applications

None

#### **14 FINANCE**

**14.1** To approve the following invoices for payment

|                          |                       |         |
|--------------------------|-----------------------|---------|
| Valda Energy             | Direct Debit          | £ 33.91 |
| Waterplus                | Direct Debit          | £       |
| Clerks Salary & expenses |                       | £       |
| HMRC                     | PAYE                  | £       |
| K Englefield             | Toilet cleaning April | £       |
| V E Falconer             | Internal Audit fee    | £100.00 |
| JJC Hire Ltd             | Skip hire             | £405.00 |

**14.2** To note the receipt of payments

|                           |           |
|---------------------------|-----------|
| Rental                    | £         |
| Donation boxes – toilets  | £ 19.26   |
| Donation boxes – Book box | £         |
| Precept                   | £25000.00 |

**14.3** To receive and note the bank statement dated 30 April 2026

**14.4** To consider the Budget Comparison Report as at 30 April 2026 and determine action need to address deviation

**14.5** To accept the Internal Auditor's Report and note any actions required.

**14.6** To approve the Annual governance Statement for 2025/26

**14.7** To approve the Annual Accounting Statement for 2025/26

#### **15. Parish Matters**

- 15.1 Community Plan – launch of questionnaire
- 15.2 Footpath Bootle to Bootle Station
- 15.3 Hycemoor Field – Wayleave Viberoptix
  - drainage
  - Sale of land
- 15.4 Environmental issues
- 15.5 Car park – Proposal from Cumberland Council
- 15.6 Councillor vacancies
- 15.7 Village map
- 15.8 Monk moor issues
- 15.9 Annual parish meeting 21 May 2026 7.30pm

**16.** To receive reports from representatives on outside bodies and working group

- BDSSA

#### **17. CORRESPONDENCE:**

To discuss any correspondence received for open discussion:

All other correspondence to be circulated in the normal manner for Council's perusal.

#### **18. Councillor Matters**

An opportunity for Councillors to raise minor matters, not on this agenda, on behalf of residents

**(Note. No discussion or decisions can be made on these matters but the Clerk may make investigations and/or they may be placed on a future agenda of the Council**

#### **19. DATE OF NEXT MEETING:**

The date of the next meeting is on 10 June 2026 in Bootle Chapel Meeting Room commencing at 7.30pm