

BOOTLE PARISH COUNCIL

DRAFT MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON 13TH MAY 2026 IN THE CHAPEL MEETING ROOM BOOTLE, COMMENCING AT 7.30 PM

Present: Cllr R Kenworthy (Chair), Cllr S Duck, Cllr A Woodcock

Cllr A Pratt, Cumberland Council

Mrs L Cooper, Clerk

1/26 Election of Chair

Cllr Kenworthy was duly elected as Chair and signed the acceptance of office.

2/26 Election of Vice Chair

No nominations were received.

3/26 Apologies for absence: Cllr D Faulkner (holiday), Cllr R Reed (personal),

4/26 Minutes of Annual Meeting of 14th May 2025

Approved

5/26 APPOINTMENT OF MEMBERS TO SERVE ON OUTSIDE BODIES

BDSSA project – Cllr Kenworthy

There being no other business the ordinary meeting continued.

6/26 Exclusions of Press and Public: None

7/26 DECLARATIONS OF INTEREST

Cllr Kenworthy declared an interest in Agenda item 12 BDSSA.

8/26 Minutes of Meetings held on 15th April 2026

The minutes of the meetings were recorded as correct and signed by the Chair.

9/26 Police Liaison Report

Previously circulated. No comment.

10/26 PROGRESS REPORTS

Clerks Report

None

11/26 Public Participation

None

12/26 District Councillor's Report

Cllr Pratt's gave the following report:

No changes to council as election in 2027

Boundary review completed – no changes to Bootle parish. Increase of councillors to 55 and a mayor for Cumbria.

A595 works – night closures if there are any areas of standing water needs reporting.

Consultation re changes to parking in lay byes amended scheme going out for consultation.

GDF – application to undertake bore holes to be submitted w/c 18 May 2026

Cumberland want to use Bootle as a test case for asset transfer of the car park.

13/26 APPLICATIONS FOR DEVELOPMENT

13/26.1 Applications

7/2026/4020 Land adjacent to Falcon Place, Stockbridge Road, Eskmeals
Construction of a small maintenance & general storage agricultural building
Not supported due to size of the building, its close proximity to the road and uncertainty of additional road flood risk.

13/26.2 Ratifications

None

13/26.3 Approved Planning Applications

None

14/26 FINANCIAL RECORDS

14/26.1 The following payments were presented for approval:

Valda Energy	Direct Debit	£ 33.91
Waterplus	Direct Debit	£ 43.91
Clerks Salary & expenses		£ 241.88

HMRC	PAYE	£ 51.40
K Englefield	Toilet cleaning April	£ 378.00
Haverigg Prison	Bedding plants	£1236.40
V E Falconer	Internal Audit fee	£ 100.00
JJC Hire Ltd	Skip hire	£ 405.00

The Clerk reported that she had received a Business Rates invoice for Church Lane Office. Contact had been made with the Rates Dept and the matter resolved.

14/26.2 Receipts

Donation boxes – toilets	£ 19.26
Precept	£25000.00

14/26.3 To receive and note the bank statement 30 April 2026

Not received.

14/26.4 To consider the Budget Comparison Report as at 30 April 2026 and determine action needed to address deviations from the budget.

None required

14/26.5 To accept the Internal Auditor's Report and note any actions required.

Resolved to accept the report and actions noted.

14/26.6 To approve the Annual Governance Statement for 2025/26

Each point was read and resolved to declare compliant on all points.

14/26.7 To approve the Annual Accounting Statement for 2025/26

Resolved to approve the accounting statement as prepared.

Clerk to submit all relevant documentation to the External Auditors.

15/26 VILLAGE MATTERS

15/26 Community Plan

Remove Bootle VH from questionnaire, Go Live at Annual Parish Meeting. Deposit box in shop for completed forms. To be completed by 1 July 2026

15/26.2 Footpath Wellbank/S106 monies

Cllr Kenworthy reported that Wellbank have yet to confirm formally the public route across their site.

15/26.3 Hycemoor Field

Combined drain requires approval by United Utilities. Cllr Kenworthy to contact. Still awaiting map to confirm location prior to signing.

15/26.4 Environment Issues

Volunteers required to tread down bracken in Community Woodland.

15/26.5 Car Park by Toilet block

No progress

15/26.6 Councillor vacancies

Cllr Kenworthy to include in Chair's report and emphasise importance of community engagement.

15/26.7 Village Map

Village map approved and to be launched at Annual Parish Meeting.

15/26.8 Monk Moors

Fire Brigade confirmed that no properties at risk. Bridge has been inspected by Network Rail. Cllr Woodcock to investigate door sticking on defib box.

15/26.9 Annual Parish Meeting

21 May 2026 Captain Shaw's School, commencing at 7pm. Light refreshments. Speakers to include School, BDSSA, Alexander House, WI, Community Plan, Village Map

16/26 Reports from representatives on outside bodies and working groups.

16/26.1 BDSSA – Cllr Kenworthy reported that additional documentation requested by LDNP has now been submitted.

17/26 Correspondence

All correspondence has been previously circulated. The following had been received:
None

16/26 Councillor Matters

13/5/26

- Cllr Woodcock asked if the phone boxes at Monk Moors and Hycemoor could be repainted.

152/25 Next Meeting

The next meeting to be held at the **Chapel Meeting Room** Bootle on Wednesday 10 June 2026 at 7.30pm.

There being no other business the Meeting closed at 2131hrs.