

BOOTLE PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 10TH September 2025 IN THE CHAPEL MEETING ROOM BOOTLE, COMMENCING AT 7.30 PM

Present: Cllr R Kenworthy (Chair), Cllr S Duck, Cllr A Woodcock,
Cllr A Pratt – Cumberland Council

Mrs L Cooper, Clerk

49/25 Apologies for absence: Cllr A Anderson(ill), Cllr D Faulkner (holiday),

The Council was not quorate and no business could take place. Cllr R Read had notified the clerk that she could be present at 8pm, the councillors present agreed to wait the arrival of Cllr Read and the meeting was adjourned until 8pm

50/25 Cllr Read arrived at 8pm and the council being quorate business commenced.

51/25 Exclusions of Press and Public: None

52/25 DECLARATIONS OF INTEREST

None

53/25 Minutes of Meetings held on 9 July 2025

The minutes of the meeting were recorded as correct and signed by the Chair

54/25 Cllr Duck reported that she had to leave the meeting at 2030 to attend work, which would leave the council inquorate again, the chair proposed that the following urgent Agenda items be brought forward for discussion and approval

Agenda item 10 Finance, 11.3 Hycemoor Field and 16 Closed Session, the awarding of contract. All other agenda items to be deferred to the October meeting

(Agenda items 5 Police Liaison Report,

6 Progress Reports,

8 Cumberland Councillors report already circulated,

9 Planning Applications,

10.4 Budget Comparison Report,

10.6 Approval of Clerk's hourly rate increase as per National negotiations.

11.1 Community Plan

11.2 Footpath from Bootle to Bootle Station

11.4 Car park – Proposal from Cumberland Council

11.6 Land at corner of Lane House

11.7 FOLD – Visitor Accommodation impacts

12. To receive reports from representatives on outside bodies and working group
BDSSA

13. CORRESPONDENCE:

14. Councillor Matters)

All councillors present agree to the change to the agenda

55/25 FINANCIAL RECORDS

55/25.1 To approve the following payments made under Financial Regulations :

Valda Energy	Direct debit	£ 24.95
Waterplus	Direct debit	£ 70.53
Clerks Salary and expenses		£224.93
HMRC	PAYE	£ 49.80
K Englefield	Toilet Cleaning July	£364.00
Brenda Hill BIB	Compost	£425.99
Moore External Audit fee		£252.00

To approve the following invoices for payment

Valda Energy	Direct Debit	£ 30.14
Waterplus	Direct Debit	£ 41.14
Clerks Salary & expenses		£265.48
HMRC	PAYE	£ 57.80

K Englefield	Toilet cleaning August	£364.00
Community Heartbeat	replacement pads	£ 83.94

55/25.2 Receipts

Rental	£ 270.00	July
Donation boxes – toilets	£ 37.84	
Donation boxes – Book box	£ 11.48	
Vat return	£4664.98	
Rent for field	£ 110.00	

55/25.3 To receive and note the bank statement 31 August 2025

Checked by Cllr Duck

55/25.4 To receive the External Auditors report and address any actions required

The report was noted.

56/25 VILLAGE MATTERS

56/25.3 Hycemoor Field

Complaint received regarding state of field left after grass cutting. Noted and to be addressed within new contract.

57/25 Closed Session

Discuss and approve new lease for Church View

2 applications had been received for the leasing of the office space, after discussion it was agreed to award the lease to a new start-up business. Clerk to contact applicants with the decision.

58/25 Next Meeting

The next meeting to be held at the **Chapel Meeting Room** Bootle on Wednesday 8 October 2025 at 7.30pm.

There being no other business the Meeting closed at 2037hrs

Approved 8 October 2025