

BOOTLE PARISH COUNCIL

DRAFT MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON 17TH MAY 2023 IN THE CHAPEL MEETING ROOM BOOTLE, COMMENCING AT 7.30PM

All acceptance of office forms were completed and signed in the presence of the Clerk prior to the commencement of the meeting

Present: Cllr C Smith, Cllr R Kenworthy, Cllr D Faulkner, Cllr P George, Cllr R Read, Unitary Cllr A Pratt,
2 members of the public
Clerk Mrs L Cooper

1/23 Election of Chair

2 nominations for Chair were received
Cllr Faulkner Proposed by Cllr Kenworthy
Cllr Kenworthy proposed by Cllr George.
A secret ballot was undertaken with Cllr Kenworthy winning by 3 votes to 2 and was duly elected as Chair and signed the acceptance of Office

2/23 Vice Chair

Cllr Faulkner – Proposed by Cllr George seconded by Cllr Read
Acceptance of office was signed by Cllr Faulkner

3/23 Apologies None

4/23 Minutes of the Annual General Meeting held on 16 May 2022

Approved

5/23 Appointment of Councillors to serve on outside bodies

South Copeland Partnership – Cllr Faulkner
CALC – Cllr Faulkner
BDSSA- Cllr Kenworthy

6/23 Co-option of Councillors

Ms A Woodcock and Mr B Dunn wished to be co-opted onto the council, Councillors resolved to accept them as co-opted councillors. Both parties signed acceptance of office and completed Declaration of Interests forms.

7/23 Bank signatories to be Cllrs Faulkner, Read and Woodcock

There being no other business the meeting closed at 1948 and the normal meeting followed

8/23 Exclusions of Press and Public

None required

9/23 DECLARATIONS OF INTEREST

None

10/23 Minutes of Meetings held on 12 April 2023 and Extra-ordinary meeting of 26 April 2023

The minutes of the meetings were approved and signed by the Chair.

11/23 Police Liaison Report

Previously circulated.

12/23 PROGRESS REPORTS

12/23.1 EV Charge Point

No further update.

13/23 Public Participation

None

14/23 District Councillor's Report

Cllr Pratt reported that Cumberland to be split into 8 areas. First meeting planned in July

Councillors were asked to consider key issues as part of the wider ward.

Infrastructure was tabled as a key issue 1. Footpath from station to village and 2 Coast road erosion were immediately suggest.

Improvements to the carpark by the toilets were also suggested.

Agreed to make a decision at the June meeting as to which projects to be promoted and determine who would represent the council at the September meeting. There will be 4 meetings a year for members to attend and deliver projects,

15/23 APPLICATIONS FOR DEVELOPMENT

15/23.1 Applications

7/2023/4029 3 Falcon Place Eskmeals

Replacing existing shared septic tank system with a new sewage treatment plant for our property use only

Supported

7/2023/4030 Hyton Farm, Bootle

Change of use from agricultural land to residential and the construction of a new single storey dwelling

Supported subject to LDNP guidelines

7/2023/4033 Old Hycemoor School, Bootle Station

Installation of 14 solar panels to existing single-storey sloping roof

Supported

15/23.2 Ratifications

None

15/23.3 Approved Planning Applications

7/2021/4133 Wellbank, Bootle,

Revised Scheme for Hybrid Application (planning permission ref 7/2015/4083) including Full planning consent for the development of 18 dwellings (Use Class C3), and associated infrastructure; and Outline planning consent for the development of 32 dwellings (Use Class C3), a 40 bedroom hotel (Use Class C1) and 6 business units (Use Class E(g)) with all matters reserved under reference 7/2015/4083. Revisions comprise changes to Zones 2 and 3 – layout and building design

Granted

15/23.4 Street Numbering and Naming – Wellbank, Bootle

Consultation on the proposed naming and numbering of the Wellbank Development

Supported the applicants proposed name of Wellbank Park

16/23 FINANCIAL RECORDS

16/23.1 The following payments were approved:

Valda Energy	Electricity Direct debit (credit)	£ (133.74)
Waterplus	Direct Debit	£ 31.88
Bootle Chapel	Room hire	£ 10.00
K Englefield	Toilet cleaning April	£ 336.00
V E Falconer	Internal Audit Fee	£ 90.00
B. Hill	Bootle in Bloom purchases	£ 99.99
Community heartbeat	Maintenance	£ 162.00

16/23.2 Receipts

Rent - Church View (May) £ 265.00

Precept £19500.00

It was noted that the precept had been late in being paid and had to be chased for by the Clerk and Unitary Councillor Pratt

16/23.3 To receive and note the bank statement dated 30 April 2023

Cllr Dunn checked and verified

16/23.4 To consider the Budget Comparison Report as at 30 April 2023 and determine action needed to address deviations from the budget.

None

16/23.5 To approve the Internal Auditors Report and any actions arising from the report

Approved

16/23.6 To approve the Annual Accounting Statement and submission of all documentation to the External Auditors

Approved and Chair signed the documentation

17/23 VILLAGE MATTERS

17/23.1 Community Plan

Footpath – no further progress. Cllr Pratt asked to raise it within Cumberland Authority re future plans for rural areas

17/23.2 Toilets

A member of public has suggested that there be 2 small pedal bins in toilets to consult with cleaner.

17/23.3 Monk Moor Telephone Box

Paint has been received for refurbishment Cllr Read and Cllr Woodcock to co-ordinate. Awaiting outcome of funding application.

169/23.4 Hycemoor – request to purchase land

All documents required now with the solicitor.

17/23 Reports from representatives on outside bodies and working groups

BDSSA – Cllr Kenworthy reported that an application has been submitted to the GDF for a feasibility study. Parish Council have resolved to be the accountable body for the project
Art Project in abeyance

18/23 Correspondence

All correspondence has been previously circulated. The following had been received:

- Letter received re the proposed closure of Alexander House
- Email received from the school re the Book box
- Email from member of public re artwork consultation and lack of information about the project and its location

18/23 Councillor Matters

- Cllr Woodcock to liaise with Bootle in Bloom to advertise on Facebook
- Cllr Dunn reported that Rev Angela was celebrating 25 years as a priest
- It was confirmed that concerns previously raised over the high water and debris run off from the Wellbank site has not had a response from the developer. Cllr Pratt kindly agreed to ask Highways to assess.
- Cllr Pratt stated that the road to Bootle Station was on the traffic review list

19/23 Next Meeting

17/5/23

The next meeting to be held at the **Chapel Meeting Room** Bootle on Wednesday 12 June 2023 at 7.30pm.

There being no other business the Meeting closed at 2110 hrs

DRAFT