

BOOTLE PARISH COUNCIL

DRAFT MINUTES OF THE TELEPHONE CONFERENCE CALL MEETING OF THE PARISH COUNCIL HELD ON 11TH JANUARY 2021 COMMENCING AT 7.30PM

99/20 Attendance

Cllr D Faulkner (Chair) Cllr R Kenworthy, Cllr R Read, Cllr A Todd, Cllr A Woodcock, and Cllr P George
1 member of the public

100/20 Apologies: Cllr G Stoker

101/20 Exclusions of Press and Public

None

102/20 DECLARATIONS OF INTEREST

None

103/20 Minutes of Meeting held on 9th November 2020

The minutes of the meeting held on the 9th November 2020 were approved Proposed by Cllr George seconded by Cllr Woodcock. The minutes will be signed at the first face to face meeting that is arranged following government advice.

104/20 Police Liaison Report

Reports had been received and circulated.

105/20 PROGRESS REPORTS

105/20.1 Toilet Refurbishment

Cllr Kenworthy reported that the building had not been formally signed off by Building Control and he was awaiting the electrical certification. It was agreed that although the Clerk had made the decision to open the toilets without consultation, project decisions would be made by consultation with the council in future.

The clerk to conduct a site visit to confirm the desktop risk assessment for the toilets and unit. It was agreed that window cleaning should be by using a long-armed pole with no working from heights. The cleaner requested additional shelving in the cleaning cupboard – this is to be reappraised on site by the clerk and cleaner in light of the ultimately lockable storage unit under the sink. .

The unit to be advertised with rent from £35-£60pw dependent on the maturity and size of the occupying business. The Clerk kindly agreed to take photographs of the unit and develop and distribute an appropriate advert.

106/20 PUBLIC PARTICIPATION

None present.

107/20 County Councillor and District Councillors' Reports

None

108/20 APPLICATIONS FOR DEVELOPMENT

108/20.1 Applications

None received

108/20.2 Ratifications

None undertaken

108/20.3 Approved Planning Applications

7/2020/4075 Glenrowan, Bootle Station,
Erect first floor extension, on side elevation
Granted

109/20 FINANCIAL RECORDS

108/20.1 The following payments were presented and approved:

British Gas	December electricity bill (direct debit)	£ 9.08
SLCC	membership renewal	£ 34.00
L Cooper	reimburse domain name renewal costs 2019-2021	£ 32.00
L Cooper	Clerk's salary and expenses	£515.46
HMRC	PAYE	£107.60
KMC GRAFFIX	Sign for toilets	£ 15.00
P George	Signage for toilets	£ 27.57
Waterplus	Water for toilets	£ 62.36
Martin Stanev	Design of Commemorative Poster	£250.00

The following invoices were paid under financial standing orders

L Cooper	Building Regulations fees	£ 432.00
J Nuttall	1 st payment for toilet refurb	£12960.00
L Cooper	Repayment of Naming costs	£ 48.00
WH Amos	New website and annual fee	£ 850.00
L Cooper	reimburse cleaning mats	£ 180.96
J Nuttall	2 nd payment for toilet refurb	£ 8500.00

Proposed by Cllr George Seconded by Cllr Read to approve payment.

108/20.2 Receipts

L Cooper overpayment for Building Regulations £6.00

The Clerk reported that an overpayment had been made on the reimbursement of the Building regulations fee and this had been refunded to the council.

The Chair reported that paperwork had now been received from the bank to add Cllr Read as a signatory.

109/20.3 To receive and note the bank statement 31 December 2020

The Clerk reported that the bank statement had been checked and verified by the Internal auditor

109/20.4 To consider the Budget Comparison Report as at 31 December 2020 and determine action needed to address deviations from the budget.

The Clerk had undertaken an estimation of fixed costs for the remainder of the financial year which equated to approx. £4k. It was noted that there was one more bill to be received for completion of the building works.

109/20.5 For information only

The Clerk confirmed that the application for the precept for the financial year 2021/22 has been submitted

110/20 VILLAGE MATTERS

110/20.1 Co-option of Councillor

There were 3 vacancies on the council. An application to be co-opted on was received by Julie Fell.

It was proposed by Cllr Todd and Seconded by Cllr George and resolved that Ms Fell be co-opted onto the council.

110/20.2 2020 Land Mine Explosion, Bootle Station

Cllr Faulkner reported that the poster was now completed and required printing. Quotations to be obtained for the printing onto A1 laminate if Northern Rail were unable to provide this as part of the request for their contractors to conduct the installation to ensure compliance with all their procedures etc. It was hoped that a ceremony could be held in June to coincide with the end of the war, subject to Covid-19 restrictions.

110/20.3 Community Plan

The final draft document to be uploaded onto the website and notice board requesting comments and feedback from the community. A request for volunteers to take the plan forward will also be sought.

110/20.4 Dog Fouling

Cllr George reported that the problem on Hyton Lane had been reported to the dog warden. Cllr Todd to contact the dog warden and request that notices be put up

110/20.5 Meeting dates

The Clerk to circulate the list of meeting dates for 2021.

110/20.6 Position of Noticeboard

It was resolved that the notice board attached to Captain Shaw's school be moved to the newly refurbish toilet block. Cllr Faulkner to contact Bootle in Bloom to agree the position for planters to be placed outside of the toilet block in conjunction with the notice board. It was proposed this takes the form of one or two narrow planters to match others around the village. Once this is agreed the resiting of the notice board can be undertaken.

110/20.7 Electric Vehicle Charge Points

Cllr Faulkner was in discussion with ENW with regards to charge points. One suggestion is the car park next to the toilets for local resident overnight charging.

111/20 Reports from representatives on outside bodies and working groups

111/20.1 Hidden Coast Project

Cllr Faulkner reported that the race planned for March 2021 has been postponed to May 2022. It is hoped that an opening event can be held later in 2021

111/20.2 Stronger Town Fund

Cllr Faulkner reported that this was on-going

111/20.3 South Copeland Partnership

Cllr Faulkner reported that a meeting was held with RWM re the proposed GDF. It was noted that as expected there was a mixed response to the proposal for the potential siting of the GDF in South Copeland. In answer to Cllr Todd, he clarified that no decisions about siting had been taken. The Working group would look for areas with potential for the development of a GDF and then look to form a Community partnership which would guide the further examination of that potential.

112/20 Correspondence

All correspondence has been previously circulated. No issues arise from the correspondence. The following had been received in addition:

The Clerk reported that a consultation had been received from LDNP re planning, this to be discussed at the February meeting.

113/20 Councillor Matters

- ▢ It was agreed that the Clerk should control all keys to the toilet block and hold all keys to the donation box (handover of keys from the contractor to be concluded on sign off of the works).
- ▢ The Clerk is to ensure the cleaner and any future tenants have only the keys required and BPC retain a copy of the key for the unit if any tenant wishes to change the lock for security.
- ▢ Due to current restrictions the clerk will arrange to empty and record the contents of the donation box on a regular basis to prevent any build up.

114/20 Next Meeting

The next meeting scheduled to be held 8 February 2021 at 7.30pm via Microsoft teams. Any member of the Public wishing to join the meeting will need to request

access prior to the meeting via the Clerk to enable invitations to be sent prior to the start of the meeting.

There being no other business the Meeting closed at 9.16pm