

BOOTLE PARISH COUNCIL

DRAFT MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 15TH JANUARY 2018 IN THE COMMUNITY ROOM, BOOTLE FIRE STATION, COMMENCING AT 7.30PM

101/17 Attendance

Cllr D Faulkner, Cllr, R Kenworthy, Cllr R Read, Cllr M Capstick, Cllr P George, and Cllr G Stoker,

102/17 Apologies

, Cllr T Miles,

103/17 Exclusions of Press and Public

None

104/17 DECLARATIONS OF INTEREST

Cllr Faulkner declared an interest in Agenda item 12.3

105/17 Minutes of Meeting held on 13th November 2017

The minutes of the meeting held on 13th November 2017 were approved and signed by the Chairman. The words "Annual General" were crossed out of the title statement.

106/17 Police Liaison Report

A report had been received and circulated to all Councillors prior to the meeting. The report was accepted.

107/17 PROGRESS REPORTS

107/17.1 Flooding

Cllr Kenworthy reported that a meeting had taken place at the end of November with the Environment Agency, Cumbria County Council and West Cumbria Rivers Trust. The priorities were the short term mitigation plans which were underway. The Environment Agency had commissioned a hard engineering options report for flood protection in Bootle and were expecting for the report to be published shortly. Any engineering schemes were thought not to be financially justifiable based on the number of residents potentially affected. The meeting concluded that what was the optimum solutions for upstream retention of water ie heather planting, management of peat, planting of trees would be a

pragmatic approach. They were also looking at other sites so that there was a general fell approach.

It was noted that flood monies were being directed at Carlisle/Cockermouth as areas of highest population.

Further actions:

Cumbria CC to undertake a topographical survey of High Mill

Flood Group to get together for another meeting to discuss progress and move projects on with gravel management.

Cllr Kenworthy to forward the minutes of the meeting to the Clerk to be put up on the website.

108/17PUBLIC PARTICIPATION

No members of the public were present.

109/17County Councillor and District Councillors' Reports

None received

110/17 APPLICATIONS FOR DEVELOPMENT

110/17.1 Applications

None received

110/17.2 Ratifications

None undertaken

110/17.3 Approved Planning Applications

7/2017/4072 Agricultural building for the storing of manure

Fellside Farm Bootle

APPROVED WITH CONDITIONS

7/2017/4089 Erection of a single local occupancy dwelling (to include demolition of existing

Land to south of Bootle Surgery, Off Chapel Lane, Bootle,

Outline Permission Granted

7/2017/4054 Pipers Croft, Bootle

Raising of existing roof structure to allow for a loft conversion

APPROVED WITH CONDITIONS

Bootle SAX, Main St, Bootle

Installation of Electronic Communications Apparatus

PERMISSION NOT REQUIRED FOR NOTIFICATION ONLY

111/17FINANCIAL RECORDS

111/17.1 The following payments were approved:

L Cooper	Clerks salary & expenses	£430.10
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HMRC	PAYE	£ 86.40
Soc of Local Council Clerks contribution		£ 33.34
E:on	Electricity toilets	£ 35.93
B Hill	Bootle in Bloom	£355.29
SH Pennellum	Toilet Cleaning Dec17	£ 67.50

It was noted that Bootle in Bloom requested £200 as petty cash for miscellaneous purchases. The Clerk to write to B Hill to explain the council's policy on petty cash.

To note the following payments that was undertaken under Financial Standing Orders

a)	R Kenworthy	Matls for Xmas lights	£ 60.17
b)	R Cosgrove	Repairs to toilets	£145.00
c)	Ellwood Electrics	Installation of socket in church for xmas lights	£ 78.00
d)	SH Penellum	Toilet Cleaning Services	£ 75.00

It was noted that Cllr Capstick is now a bank signatory

111/17.2 Receipts

None received

111/17.3 To receive and note the bank statement dated 31 December 2017

The Clerk had balanced this to the accounts and this was checked and verified by Cllr Stokes.

111/17.4 To consider the Budget Comparison Report as at 31 December 2017 and determine action needed to address deviations from the budget.

It was resolved that the following amendments would be made to the budget:

Adjust the toilets - Utilities up by £200 this to be taken from the Projects budget

The additional cost was due to high water bills resulting from leakages which have now been addressed.

111/17.6 To approve the draft budget for 2018/19

The final budget was presented to the Council after modifications had been made as per the last meeting. It was proposed by Cllr Kenworthy and Seconded by Cllr Stokes to accept the budget. All were in agreement.

112/17 VILLAGE MATTERS

112/17.1 Councillor vacancies

There had been no applications for the council. Notices were to be put on notice boards again

It was noted that Cllr Woodhouse had been unable to attend any meetings during 2017 and the Clerk to write to him to with regards to his intentions.

112/17.2 Field Rents/Allotment Field

Allotment field – in the absence of Cllr Miles it was unable to ascertain if there had been any interest in persons wishing to use this field

Cllr Stokes to contact Eric Barker to ascertain whether there are any rural grants available to pay for fencing/hedging the field.

Clerk to write to Mr Tyson to ascertain whether he wishes to continue to rent the other field for £100 per annum, if not it will go out to tender.

113/17.3 Hycemoor Way football pitch

Cllr Reed reported that she had not spoken to all residents yet. It was noted that 2 sets of goal posts had been seen.

113/17.4 Toilet refurbishment

Cllr George reported that she had been obtaining quotations for the refurbishment of the toilets and hoped to have all quotes for the March meeting.

She presented to the Council a breakdown of what works were required and it was estimated that a budget of £10k would be required to undertake all the improvements.

It was agreed that the toilets would be painted white and after the refurbishment Bootle in Bloom would be invited to place hanging baskets on them to improve the outlook.

113/17.5 Retention of Documents Policy

The Clerk presented to the Council a draft Retention of Documents Policy which had been obtained from NALC. Cllr Russell proposed that the retention of emails should be for 3 years.

113/17.6 Proposed new Data Protection Act

The Clerk gave a brief update on this and how it may affect the Council. It was agreed to await further information after the Clerk had attended a course on this subject on 9 March 2018.

113/17.7 Follow up to Clerk's Appraisal

The Chair had produced a list of all activities he was currently involved with and had distributed this to the Councillors for consideration.

Councillors to come back to next meeting with suggestions as to which they would like to lead on..

It was also agreed that meetings be more structured.

Emergency planning – waiting for someone to drive this forward
Defibrillator – look to paint telephone box

114/17 Reports from representatives on outside bodies and working groups

114/17.1 Beach

Cllr Kenworthy reported he had encouraged others to log the blocking of the beach road after the last storm on the Cumbria Highways reporting system. Despite over 6 reports it was noted that it was locals who cleaned up the road to enable it to still be used not Copeland BC or Cumbria CC.

Cllr Kenworthy had again written to Copeland BC and CCC and Cllr K Hitchen regarding the safeguarding of this road on 10 January 2018 and was awaiting an answer from Kevin Cosgrove.

Cllr Kenworthy understands that there is a proposal for yet another strategy report on the funding/costing of maintaining the road. There appears to be no evidence of a risk management plan with regards to the access to properties and the COMAH site at Eskmeals.

It was RESOLVED that a formal letter was to be sent by the Clerk from the Parish Council to Cumbria CC and Copeland BC requesting a response.

114/17.2 Wellbank

Nothing to report

114/17.3 Swimming Pool

Cllr Faulkner reported that 4 applications had been submitted for funding.

114/17.4 Wellbank Footpath

No update

114/17.5 3 Tier Meeting

Cllr Faulkner reported that the meeting was in March

115/17 Correspondence

All correspondence has been previously circulated. The following had been received:

- A request from a Dyslexia Charity for monies to fund monitoring – it was decided to refuse this request
- Review of Boundary Changes – Cllr Faulkner was to raise the issue of Annaside being split and not being included within the Bootle boundary

116/17 Councillor Matters

- Cllr Capstick reported that the residents of Summerhill were complaining about continuing dog fouling. She has contacted Copeland BC enforcement team to propose a clean-up of the area

15/1/18

- Cllr Faulkner reported that the South Copeland Partnership meeting was on 23 January 2018 and one of the items to be discussed was empty homes.
- Cllr Kenworthy enquired if the response to the emails regarding the name of Bootle Station had been sent. The Clerk responded that this was to be completed following clarification of recipients

117/17 Next Meeting

The next meeting to be held at the **Community Room, Bootle Fire Station** on 12 February 2018 at 7.30pm

There being no other business the Meeting closed at 9.40pm