

## **BOOTLE PARISH COUNCIL**

### **DRAFT MINUTES OF THE ANNUAL GENERAL MEETING OF THE PARISH COUNCIL HELD ON 20<sup>TH</sup> MAY 2019 IN THE COMMUNITY ROOM, BOOTLE FIRE STATION, COMMENCING AT 7.30PM**

#### **1/19 Attendance**

Cllr D Faulkner (Chair), Cllr R Kenworthy, Cllr M Capstick. Cllr R Read, and  
Cllr A Woodcock  
PCSO Booth  
1 member of the public

#### **2/19 Election of Chair**

Nominations were taken for Chair.  
Cllr Read proposed by Cllr Kenworthy, Seconded by Cllr Capstick. Cllr  
Read declined to accept the nomination  
Cllr Faulkner proposed by Cllr Woodcock Seconded by Cllr Read. There  
being no further nominations Cllr Faulkner was elected Chair and signed  
the acceptance of office.

#### **2/19 Apologies, Cllr G Stoker, Cllr P George,**

#### **3/19 Election of Vice Chair**

Cllr Kenworthy, Proposed by Cllr Capstick, seconded by Cllr Woodcock.  
There being no further nominations Cllr Kenworthy was elected as Vice  
Chair.

#### **4/19 Minutes of the Annual General Meeting held on 14<sup>th</sup> May 2018**

The minutes of the Annual General Meeting held on 14<sup>th</sup> May 2018 were  
approved and signed by the Chair.

#### **5/19 To resolve that the Parish Council meets the conditions under section 8(2) of the Localism Act 2011 and The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 and therefore may act under the General Power of Competence.**

Proposed by Cllr Woodcock, Seconded by Cllr Kenworthy that the Council  
fulfilled all the criteria and that the General Power of Competence be  
invoked.

#### **6/19 Co-option of Councillors**

There are 3 vacancies. An application to be co-opted on the Council had been received from Mrs A Todd. Mrs Todd to be invited to attend the next Council meeting.

There being no other business the Annual General Meeting closed at 7.55pm

The normal Parish Council meeting was then held

**7/19 Exclusions of Press and Public**

None required

**8/19 DECLARATIONS OF INTEREST**

None

**9/19 Minutes of Meeting held on 8<sup>th</sup> April 2019**

The minutes of the meeting held on the 8<sup>th</sup> April 2019 were approved and signed by the Chair.

**10/19 Police Liaison Report**

PCSO Booth reported that there were concerns regarding the number of opportunist burglaries that had occurred recently by a lone male entering through unlocked doors. He asked that people be vigilant and ensure that doors and windows were locked when leaving the property. He was asked what could an individual do if they found someone in their property and advised that you asked them to leave and if possible take a photo and a recording of the person.

PCSO Booth also stated there are some fake £50 and £20 notes (with the same serial number) in circulation. The way to test is with an ultraviolet pen which will soak into fake notes.

PCSO Booth apologised for the lack of reports over the last two months. Cllr Capstick reported that the Village Hall car park is now locked on an evening to stop drinking and drug taking activities.

PCSO Booth reported that a number of cars coming off the road near Waberthwaite in speed related incidents.

Cllr Faulkner reported that the vehicle had now been removed from the car park.

PCSO Booth was thanked for his report and left the meeting.

## **11/19 PROGRESS REPORTS**

### **11/19.1 Toilet Refurbishment**

The Clerk reported that 3 quotations had been now received for the works. It was resolved to await the outcome of the planning application before making a final decision on the quotations.

The Clerk to re-submit the application for funding to the Copeland Community Fund.

### **11/19.2 Emergency Plan**

To be put in abeyance until next meeting.

### **11/19.3 Tree Survey**

The Clerk reported that she was still awaiting the report from the contractor. Cllr Stoker requested to chase.

## **12/19 PUBLIC PARTICIPATION**

The member of the public sought clarification as to what was required within the emergency plan.

## **13/19 County Councillor and District Councillors' Reports**

Cty Cllr Hitchen had sent his apologies (holiday). New Borough Councillors are Ged McGrath and Doug Wilson. Cllr Faulkner reported that contact details for the new councillors had not yet been ascertained. The Clerk was requested to gain these details and share.

## **14/19 APPLICATIONS FOR DEVELOPMENT**

### **14/19.1 Applications**

7/2019/4037 Public conveniences, Church St, Bootle

To reconfigure existing toilet block into 2 x unisex toilets & 1 x disabled access toilet and create space for a start up business or office space.

The Council resolved to support the application

### **14/19.2 Ratifications**

None undertaken

### **14/19.3 Approved Planning Applications**

7/2019/4019 Bootle Evangelical Church, Chapel Lane, Bootle

Replacement of window to west elevation

Listed Building Consent Granted

## **15/19 FINANCIAL RECORDS**

**15/19.1** The following payments were approved:

|           |                    |         |
|-----------|--------------------|---------|
| V Bradley | Internal Audit     | £ 70.00 |
| Waterplus | Water bill toilets | £ 83.84 |

|                                            |         |
|--------------------------------------------|---------|
| Faulkner/Screwfix Toilet seat              | £ 34.99 |
| E:on Electricity toilets                   | £ 34.21 |
| Community Heartbeat Annual Support         | £151.20 |
| B Hill Bootle in Bloom – compost           | £120.00 |
| SH Penellum Toilet Cleaning Services April | £ 77.50 |
| R Read Toilet consumables                  | £ 55.76 |

#### **15/19.2 Receipts**

None received

#### **15/19.3 To receive and note the bank statement dated 30 April 2019**

The Clerk submitted a bank reconciliation statement which was checked and verified by Cllr Woodcock.

#### **15/19.4 To consider the Budget Comparison Report as at 30 April 2019 and determine action needed to address deviations from the budget.**

None required.

#### **16/19.5 To agree the Schedule of Assets**

Cllr Faulkner queried the value on the defib located at Hycemoor. Approval of the Schedule of Assets to be deferred to next meeting.

#### **16/19.6 To receive and note the accounts for the year ending 31 March 2019 have been submitted and approved by the internal auditor and that they are a true and correct record**

Deferred to next meeting

#### **16/19.7 To determine that the Parish Council has met the qualifying criteria to certify them as exempt from a limited assurance review.**

Deferred to next meeting

### **17/19`VILLAGE MATTERS**

#### **17/19.1 Annual Parish Meeting**

Annual Parish Meeting to be held on 23 May 2019 at 7.30pm at Captain Shaw's School. Cllr Woodcock reported that she had circulated the details on social network and had put posters up. An Agenda was formalized.

#### **17/19.2 Community Plan**

Cllr Capstick reported that an initial questionnaire had been formalized and would be distributed at the Annual Parish meeting. She would also speak and explain the process,

#### **17/19.3 Traffic Commissioners Consultation**

It was agreed that the Parish Council should be consulted on anything that would have an impact on the Parish.

#### **17/19.4 Consultation on Pre-submission for Local Plan**

It was agreed that not comment on this.

### **18/19 Reports from representatives on outside bodies and working groups**

#### **18/19.1 Beach**

Cllr Kenworthy reported there was no further progress and was awaiting the strategic reports.

#### **18/19.2 Feedback from Flood Group**

Cllr Kenworthy reported that the recent presentation from WCRT on natural flood management had been well received. At the meeting it was apparent that there is demand from the community to dredge downstream of the village. Cllr Kenworthy had raised this with the Flood Group and clarified their current position as:

- ▢ The EA had a clear message that the current funding is for reducing the flood risk to properties and not farmland or businesses
- ▢ The “backing up” effect from downstream is unlikely to significantly contribute to the village flood risk, as the overtopping of the banks is caused by infrastructure within the village.
- ▢ The Environment Agency modelling will determine the effect of downstream management but they consider continued dredging is not a sustainable management option. Landowners are allowed to dredge with the correct permissions, but there is no funding available for this.

### **19/19 Correspondence**

All correspondence has been previously circulated. The following had been received:

- ▢ A letter had been received from Citizens Advice Bureau seeking donations. It was resolved that there were insufficient funds at this time to donate
- ▢ A letter had been received from a private individual asking if there were any allotments available with the Parish. The Clerk to write and explain that the Allotment Field would require to be fenced off.
- ▢ An application for a donation by the Annual Sports Day committee had been received. It was agreed that a specific amount should be included in the application. The Clerk to contact them.

### **20/19 Councillor Matters**

- ▢ Cllr Woodcock reported that the street light had now been fixed.

20/5/19

- ▯ Cllr Faulkner reported that he had been in contact with Northern Rail regarding the new shelter on the southbound platform which provided almost no protection from the weather and still had the barriers around.
- ▯ Cllr Kenworthy reported that the benches on the beach were in a poor state of repair and may become a hazard. To be placed on the next Agenda
- ▯ Cllr Woodcock enquired if the firing range signs had been repaired.

### **21/19 Next Meeting**

The next meeting to be held at the **Community Room, Bootle Fire Station** on 10 June 2019 at 7.30pm.

There being no other business the Meeting closed at 9.30pm