

## **BOOTLE PARISH COUNCIL**

### **DRAF MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 8<sup>TH</sup> JULY 2019 IN THE COMMUNITY ROOM, BOOTLE FIRE STATION, COMMENCING AT 7.00PM**

#### **38/19 Attendance**

Cllr R Kenworthy(Chair), Cllr M Capstick. Cllr R Read, Cllr G Stoker, Cllr P George, Cllr A Todd and Cllr A Woodcock  
Borough Cllr G McGrath

#### **39/19 Apologies, Cllr D Faulkner, PCSO Booth**

#### **40/19 Exclusions of Press and Public**

None required

#### **41/19 DECLARATIONS OF INTEREST**

Cllr Stoker declared a potential interest in Agenda item 7.2 tree surveys

#### **42/19 Minutes of Meeting held on 10<sup>th</sup> June 2019**

The minutes of the meeting held on the 10<sup>th</sup> June 2019 were approved and signed by the Chair.

#### **43/19 Police Liaison Report**

A report had been received from PCSO Booth stating that increased police presence was being undertaken in light of the spate of recent burglaries. Cllr Todd reported that she had attended an ad hoc meeting on 2 July 2019, which was well attended by the public, but was poorly chaired, had little structure or any agreed outcomes. She and others felt that the wrong people from the police were in attendance. The Clerk was instructed to write to PCSO Booth requesting a follow up meeting with the community to provide more clarity and structure and to enable sharing of agreed actions/required outcomes.

#### **44/19 PROGRESS REPORTS**

##### **44/19.1 Toilet Refurbishment**

The Clerk reported that the submission for funding was to be heard at the panel meeting on 20 July 2019. Borough Cllr McGrath was asked to support this application, the chair explained the cost of the toilets was the second biggest spend of the council. Cllr McGrath commended the parish council on keeping the toilets open.

It was resolved that the newly converted toilets would remain unisex in line with other modern facilities..

##### **44/19.1 Tree Survey**

A completed survey had been received from the contractor and had been previously circulated to the council.

Cllr Stoker explained the survey and stated that tree no9 was high risk and required urgent attention and explained the other works that would require attention.

The Clerk to obtain 3 quotations for the undertaking of the works identified within the report and also to seek quotation for the annual inspection of the trees as identified within the report.

In line with the reports recommendations that the visual inspection of trees should be taken after known storms to highlight any damage – Cllr Capstick kindly agreed to check the sports field trees, and Cllr Stoker the trees at Hycemoor and Bootle Village.

#### **45/19 PUBLIC PARTICIPATION**

None present

#### **46/19 County Councillor and District Councillors' Reports**

Borough Cllr McGrath introduced himself to the council. He stated that he was on the following committees – Planning, Audit and the Ethics committee which was a new committee set up to investigate complaints against councillors. The IT and websites within Copeland BC was being upgraded. Cllr McGrath commended the parish council on finding ways of keeping the toilets open and providing a business opportunity by creating a rental space.

#### **47/19 APPLICATIONS FOR DEVELOPMENT**

##### **47/19.1 Applications**

7/2019/4047 The Old Fire Station, Townhead, Bootle  
Conversion of the old fire station into a dwelling, including installation of LPG storage tank.

The Council resolved to support this application.

##### **47/19.2 Ratifications**

None undertaken

##### **47/19.3 Approved Planning Applications**

None

#### **48/19 FINANCIAL RECORDS**

**48/19.1** The following payments were approved:

Copeland Borough Council	Election expenses	£ 80.00
Treescapes Consultancy	Tree survey	£353.29
Trustees of Captain Shaws	Room hire	£ 15.00
B Hill Bootle in Bloom	Plants etc	£184.31

Mrs Hill reported that she had not received the cheque number 313 issued on 10 June 2019. It was resolved that Cllr Capstick would visit the bank on 9 July 2019 to ascertain if the cheque had been cashed and if not to cancel the cheque and a new cheque for the amount of £358.38 to be re-issued.

SH Penellum	Toilet Cleaning Services May	£ 77.50
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The Cleaner reported that the sink in the gent's toilets was coming away from the wall, the Clerk to ensure that repairs are carried out.

R Read	reimbursement for toilet consumables	£ 38.97
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##### **48/19.2 Receipts**

Donation for Bootle in Bloom	£260.00
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**48/19.3 To receive and note the bank statement dated 30 June 2019**  
The Clerk submitted a bank reconciliation statement which was checked and verified by Cllr Woodcock.

**48/19.4 To consider the Budget Comparison Report as at 30 June 2019 and determine action needed to address deviations from the budget.**  
None required.

**48/19.5** To note the acceptance by PKF LittleJohn that Bootle Parish Council met the qualifying criteria and is exempt from a limited assurance review. The Clerk was congratulated on her efforts in making this possible.

#### **49/19`VILLAGE MATTERS**

**49/19.1 Community Plan**

Cllr Capstick reported that a sealed box would be located within the village shop and residents encouraged to complete the questionnaire. She has been in contact with Broughton Parish Council, who were going to provide her some information on how to move the project forward. Notices will also be put up seeking volunteers to join the Steering Group. Cllrs Read and Woodcock volunteered to take the box to the fete on Saturday and encourage visitors to complete the questionnaire.

**49/19.2 Benches on Shore Front**

To was confirmed that the benches had been demolished. Cllr Kenworthy suggested that they not be replaced until the Cumbria Coastal Strategy had been confirmed.

**49/19.3 LDNP Landscape character consultation**

Cllr Kenworthy stated that he would formulate a response on behalf of the council.

**49/19.4 Review of Polling Districts and Polling Places**

It was resolved that the 2 polling stations be retained as the lack of a footpath or means of safe pedestrian traffic between the villages made it unsafe for persons wishing to vote.

**49/19.5 Road signage**

Due to a recent incident whereby the church wall was damaged due to two vehicles attempting to pass each other, the council resolved to seek a site meeting with CCC Highways department on how the issues of narrow roadways and lack of safe pedestrian access can be resolved.

**49/19.6 Litter picks and litter bins**

It was noted that during the recent litter pick that the majority of litter was from the lay-byes, especially the one by Ford House. The Clerk to write to Copeland BC requesting that a litterbin be located in this lay bye, where the mobile catering unit is located.

#### **50/19 Reports from representatives on outside bodies and working groups**

**50/19.1 Beach**

Cllr Kenworthy reported that we were still awaiting the Cumbria Costal Strategy report.

**50/19.2 Feedback from Flood Group**

Cllr Kenworthy stated that work was continuing with landowners.

8/7/19

**51/19 Correspondence**

All correspondence has been previously circulated. The following had been received:

Cumberland Building Society – confirming that they were in the Financial Services Scheme

**52/19 Councillor Matters**

- Cllr Todd stated that she would attend the Health and Welfare Forum on 25 July 2019
- Cllr Capstick enquired who had responsibility for the grass cutting at the Sports field. The Clerk to write to BDSSC to remind them that they have responsibility for the maintenance of the whole field.
- Cllr Capstick reported that someone had sprayed a message on some footpaths asking dog owners to pick up after their dogs

**53/19 Next Meeting**

The next meeting to be held at the **Community Room, Bootle Fire Station** on 9 September 2019 at 7.30pm.

There being no other business the Meeting closed at 8.40pm