

BOOTLE PARISH COUNCIL

DRAFT MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 8TH APRIL 2019 IN THE COMMUNITY ROOM, BOOTLE FIRE STATION, COMMENCING AT 7.30PM

153/18 Attendance

Cllr D Faulkner (Chair), Cllr R Kenworthy, Cllr M Capstick. Cllr R Read, and
Cllr A Woodcock

154/18 Apologies, Cllr G Stoker, Cllr P George,

155/18 Exclusions of Press and Public

None required

156/18 DECLARATIONS OF INTEREST

None

157/18 Minutes of Meeting held on 11th March 2019

The minutes of the meeting held on the 11th March 2019 were approved and
signed by the Chair.

158/18 Police Liaison Report

None had been received.

Cllr Faulkner stated that a member of the public had reported that there was
an abandoned car on the toilets car park. He had passed the information on
to PCSO Booth.

159/18 PROGRESS REPORTS

159/18.1 Toilet Refurbishment

The Clerk reported that she was awaiting the quotations for the works.

159/18.2 Emergency Plan

To be put in abeyance until after the May meeting.

159/18.3 Tree Survey

The Clerk reported that she had asked for an update from the contractor.

160/18 PUBLIC PARTICIPATION

None present

161/18 County Councillor and District Councillors' Reports

None received.

162/18 APPLICATIONS FOR DEVELOPMENT

162/18.1 Applications

7/2019/4031 Millstones Olde Farm House, Bootle

New house in garden not in accordance with condition no.2 and condition no.4
previously attached to planning permission reference 7/2018/4079 (to allow
increase in roof height and variation of stone cladding)

The Council resolved to support this application.

162/18.2 Ratifications

None undertaken

162/18.3 Approved Planning Applications

7/2019/4009 Owl Barn, Bootle

Erection of timber Stable

Approved with conditions

163/18 FINANCIAL RECORDS

163/18.1 The following payments were approved:

CALC	Annual subscription 2019/20	£185.68
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SH Penellum	Toilet Cleaning Services Feb	£ 77.50
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For information only, the Clerk reported that a £0 value invoice had been received with regards to the non-domestic rates on the toilets.

163/18.2 Receipts

Tyson	Field rent for 2019	£100
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163/18.3 To receive and note the bank statement dated 31 March 2019

This was noted.

163/18.4 To consider the Budget Comparison Report as at 31 March 2019 and determine action needed to address deviations from the budget.

The Clerk reported that there was an approximate of £500 underspend on the budget at the end of the year. This was because no invoice had yet been received for the annual light maintenance.

163/18.5 To approve the Annual Risk Assessment

The reviewed risk assessment had previously been circulated to all councillors by the Clerk. It was proposed by Cllr Woodcock and seconded by Cllr Kenworthy to approve the Annual Risk Assessment.

163/18.6 To approve the Annual Governance Statement

The Annual Governance Statement had been circulated to all councillors prior to the meeting. It was Proposed by Cllr Capstick, seconded by Cllr Read, that the Annual Governance Statement be signed by the Chair as a true record of the governance of the Parish Council.

164/18 VILLAGE MATTERS

164/18.1 Community Plan

Cllr Capstick kindly agreed to compile an initial questionnaire for the Annual Parish Meeting and to promote and summon engagement with the community.

165/18.2 Bench

It was proposed by Cllr Read and seconded by Cllr Woodcock that the Council purchase a bench made from recyclable materials from Marmax Ltd at a cost of £299+vat. The bench to be delivered to Cllr Faulkner's house

165/18.3 Annual Parish Meeting

The date was fixed for 23 May 2019 at Captain Shaws School
An agenda to be compiled for the next meeting.

165/18.5 Bootle in Bloom

A request had been received for the purchase of some self-watering hanging baskets for outside the toilets. The Council agreed that this may be better deferred until after the refurbishment had been undertaken and the requirement for new baskets should be discussed with Bootle in Bloom. Cllr Faulkner agreed to liaise with BiB..

It was noted that the Clerk had given a financial update to Bootle in Bloom.

166/18 Reports from representatives on outside bodies and working groups

166/18.1 Beach

Cllr Kenworthy reported that he was still awaiting the CCC report following the consultation process. Cllr Faulkner was reported that Kevin Cosgrove (CCC) is working on a plan for the road and is awaiting approval.

167/18.2 Feedback from Flood Group

Cllr Kenworthy reported that he had a meeting planned with West Cumbria Rivers Trust later in the month. Grants had been approved for improvements to the River Annas and agreements are being drawn up. WCRT are to present an overview of Natural flood Measures on the 16th April 2019 at the Fire Station. It was suggested that a representative also be invited to speak at the Annual Parish Meeting to update once funding is in place.

167/18.3 Working Together Project.

Cllr Faulkner reported that pilot schemes in other parishes were to be put in place after April by CCC.

168/18 Correspondence

All correspondence has been previously circulated. The following had been received:

- Lake District National Park Reg 19 Pre-submission of Local Plan. To be placed on the May agenda for discussion
- Zurich Insurance offering a free quote. Clerk to follow up
- Fly the Red Ensign notification

169/18 Councillor Matters

- Cllr Woodcock reported that Copeland BC had come out to repair the wrong light and this had been re-reported. Cllr Kenworthy stated that an explanation should be given to the public with regards to who was responsible for lights. Cllr Faulkner agreed to develop a proposal for dissemination.
- Cllr Woodcock stated that residents were concerned about a blue/white pickup which is parked at Bootle Station in suspicious circumstances.
- Cllr Kenworthy asked if PC Booth could be invited to the Annual Parish meeting.
- Cllr Capstick asked who owns the bike track at the sports ground. It was established that this was the responsibility of the sports ground. The Clerk to check if the bike track is included in the Parish Council insurance policy as previous agreements outline this responsibility was delegated to BDSCC. Cllr Read to engage with BDSCC to ascertain if they are adequately insured for this amenity.

- Cllr Kenworthy stated that he had been approached by residents concerned about recent fires at a local farm which generated copious amounts of black smoke for long periods. It was confirmed that Cllr Kenworthy's advice was correct in informing them that this is an Environmental Health issue and should be reported to them in the first instance.
- Cllr Kenworthy & Cllr Capstick stated that residents were concerned with the amount of dog waste which was bagged and then left hanging on branches or not picked up. It was agreed that this should be mentioned at the Annual Parish meeting
- Cllr Kenworthy suggested a letter should be sent to Cumbria Highways with regards to the state of the roadside at Victory Gardens, which is being constantly churned up by vehicles trying to pass (a recent picture was provided to illustrate). It was agreed that the kerb line is inappropriate and a review should be requested by CCC highways.
- Cllr Read stated that she is attending a meeting of the Childrens Sports Committee shortly
- Cllr Faulkner asked if Cllr Kenworthy had received any feed back from Qinetiq re the faulty road signs. Cllr Kenworthy confirmed that this was considered to be a Highways issue by Qinetiq. An email had been sent 9/4/19 to CCC asking for action.

170/18 Next Meeting

The Annual General Meeting and the next ordinary meeting to be held at the **Community Room, Bootle Fire Station** on 20 May 2019 at 7.30pm.

There being no other business the Meeting closed at 9.10pm