

## **BOOTLE PARISH COUNCIL**

### **MINUTES OF THE TELEPHONE CONFERENCE CALL MEETING OF THE PARISH COUNCIL HELD ON 20<sup>TH</sup> APRIL 2020 COMMENCING AT 7.30PM**

#### **136/19 Attendance**

Cllr D Faulkner (Chair) Cllr R Kenworthy, Cllr R Read, Cllr G Stoker, Cllr A Todd, Cllr A Woodcock and Cllr P George

#### **137/19 Apologies, None**

**138/19** The Clerk stated that under recent changes in legislation due to the Coronavirus this meeting although virtual and by telephone conference call was legal and all resolutions were binding. Provision had been made for Press and public to attend if they so wished.

#### **139/19 Exclusions of Press and Public**

None

#### **140/19 DECLARATIONS OF INTEREST**

None

#### **141/19 Minutes of Meeting held on 10<sup>th</sup> February 2020**

The minutes of the meeting held on the 10<sup>th</sup> February 2020 were approved. Proposed by Cllr Kenworthy and Seconded by Cllr George. The minutes will be signed at the first face to face meeting that is arranged following government advice.

#### **142/19 Police Liaison Report**

A report had been received and circulated.

#### **143/19 PROGRESS REPORTS**

##### **143/19.1 Toilet Refurbishment**

This project is on hold until the current lockdown is lifted. The Clerk to contact the builder to confirm

##### **143/19.2 Monks Moors –telephone box**

The Clerk reported she was awaiting further information from BT re the telephone box.

#### **144/19 PUBLIC PARTICIPATION**

None present

#### **145/19 County Councillor and District Councillors' Reports**

None received

#### **146/19 APPLICATIONS FOR DEVELOPMENT**

##### **146/19.1 Applications**

A letter had been received from LDNP Planning as to how they proposed to continue with planning applications.

**146/19.2 Ratifications**

7/2020/4021 19 Summer Hill Bootle  
 Extension and alterations  
 This application was supported

**146/19.3 Approved Planning Applications**

7/2020/4003 The Old Rectory, Bootle  
 Erection of a single-storey conservatory on the south elevation of the property  
 APPLICATION WITHDRAWN

7/2020/4005 Shannon Rise, Chapel Lane, Bootle  
 Erect lounge/diner extension to west(side) elevation  
 GRANTED

7/2020/4004 Pipers Croft, Bootle  
 Amendment to design of extension condition no. 2 of planning permission  
 7/2018/4  
 Approved with Conditions

7/2019/4121 North end of Hyton Marsh, Selker, Bootle  
 Installation of a flight of timber and steel steps and timber backfilled steps to  
 create a path for use as part of the England Coast Path National Trust  
 Granted

7/2020/4021 19 Summer Hill Bootle  
 Extension and alterations  
 Approved with conditions

**147/19 FINANCIAL RECORDS**

**147/19.1** The following payments were approved which were made under  
 Financial Regulations due to the Government requirement not to hold  
 meetings during the Coronavirus outbreak:

a)	H Pennellum	toilet cleaning	£ 69.75
b)	E:on	Final electric bill	£ 6.74
c)	L Cooper	Clerks salary & expenses	£ 515.46
d)	HMRC	PAYE	£ 107.60
e)	Information Commission	Data Protection	£ 40.00
f)	Peter Woodhouse &co	Hycemoor grass cutting	£ 516.00

The following payment was approved:

B Hill Bootle in Bloom purchase of compost £ 258.00  
 This was purchased before lockdown and is now in storage

For information

British Gas	February electricity bill (direct debit)	£ 8.60 :
British Gas	March electricity bill (direct debit)	£11.50

It was suggested that the lights be turned off during the lockdown period. Cllr  
 Read to organise.

**147/19.2 Receipts**

BDSCC

£5.00 rent

**147/19.3 To receive and note the bank statement**

The Clerk reported that the year-end bank statements were being audited by the internal auditor. The Clerk stated that whilst the current virtual meetings were being held, she would forward copies of the accounts and bank statements to Cllr Woodcock via email for checking.

**147/19.4 To consider the Budget Comparison Report as at 31 March 2020 and determine action needed to address deviations from the budget.**

A copy of the year end budget had been previously circulated amongst councillors. The Clerk gave a brief summary stating that there had been an underspend of £239.69 on the year and an increase of income over expected income of £248.54.

**147/19.5 To approve the Annual Risk Register/ Risk Assessment**

This had been previously circulated to councillors prior to the meeting. It was resolved to accept the Risk Register/Risk Assessment. Proposed by Cllr Todd and Seconded by Cllr Woodcock

**147/19.6 To approve the Annual Asset List**

A correction was required to the list in that there was only 1 defib and casing and not the 2 mentioned, the Clerk made the amendment. Proposed by Cllr Stoker and Seconded by Cllr Woodcock and resolved to accept the amended Asset List

**147/19.7 To approve the Annual Governance Statement**

This had been previously circulated to all Councillors for their information and attention. Each statement was read out by the Chair and agreed by all councillors.

It was resolved to accept the Annual Governance Statement and approve the Chair to sign it off. Proposed by Cllr Stoker and Seconded by Cllr Read.

**148/19`VILLAGE MATTERS**

**148/19.1 Community Plan**

Cllr Todd reported that she had been approached 2 people to form a small strategy group, but was looking for some younger residents input. All work on this project is now on hold.

**148/19.2 Millholme Field/BDSCC**

Cllr Kenworthy reported that there was now an agreed understanding by the BDSCC as to what was required by the Parish Council and why. A play area inspection has been arranged. Grass cutting will be undertaken by the football club. Copies of insurances and inspections to be forwarded to the Clerk as available.

**148/19.3 2020 Land Mine Explosion, Bootle Station**

Cllr Faulkner stated that he had sent off pictures for design work and a quotation received.

It was noted that the Rail Users Group had already had a plaque made recognising the event which was to be placed on the station.

After discussion of alternative ways forward it was agreed that a painting competition would be held for local children with prizes for the best in each age group, this to be advertised on Bootle Cumbria Craic. Trudy Harrison MP to be asked to judge the entries.

**148/19.4 Bootle in Bloom**

A quotation of £70 per cut had been received from the current contractor to undertake the grass cutting at Hycemoor. After discussion and concerns raised regarding the demonstration of training, insurance etc for the current user of the sit-on mower (a PC asset) it was resolved to award the contract to the current contractor.

Cllr Faulkner to obtain details of the resident who had been cutting the grass. Cllr Stoker offered to store the sit-on mower and trailer until it can be disposed of.

**148/19.5 Toilet Cleaning**

A temporary cleaner undertook work until lockdown. A permanent cleaner to be engaged once refurbishment has been completed.

**149/19 Reports from representatives on outside bodies and working groups**

**149/19.1 Beach**

Cllr Todd stated that a beach clean-up had been undertaken prior to lockdown but the litter had not yet been collected by CBC. This had been reported. Cllr Woodcock asked if the beach was still closed as the red flags were down. Cllr Kenworthy reported that it was now open but people should be aware/respect the flag status.

**149/19.2 Feedback from Flood Group**

Nothing to report

**150/19 Correspondence**

All correspondence has been previously circulated. The following had been received:

- None

**151/19 Councillor Matters**

- Cllr Woodward reported that scammers had targeted the community
- Cllr Read stated that there may be a request for funds for Bootle Sports and the Christmas Party. The Clerk stated that this should be applied for using the Grant request form

**152/19 Next Meeting**

The next meeting to be held 11 May 2020 at 7.30pm.

There being no other business the Meeting closed at 9.15pm