

## **BOOTLE PARISH COUNCIL**

### **DRAFT MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 10<sup>TH</sup> SEPTEMBER 2018 IN THE COMMUNITY ROOM, BOOTLE FIRE STATION, COMMENCING AT 7.30PM**

#### **52/18 Attendance**

Cllr D Faulkner, Cllr, R Kenworthy, Cllr R Read, Cllr P George, Cllr M Capstick and Cllr T Miles

#### **53/18 Apologies**

Cllr G Stoker

#### **54/18 Exclusions of Press and Public**

None

#### **55/18 DECLARATIONS OF INTEREST**

Cllr Faulkner declared an interest in Agenda item 12.3

#### **56/18 Minutes of Meeting held on 9<sup>th</sup> July 2018**

The minutes of the meeting held on 9<sup>th</sup> July 2018 were approved and signed by the Chairman.

#### **57/18 Police Liaison Report**

A report had been received by the Clerk – to be sent out to Councillors

#### **58/18 PROGRESS REPORTS**

##### **58/18.1 Flooding**

Cllr Kenworthy reported that all works as per the permits had been completed and there were no outstanding issues. All stakeholder forms and landowner have been signed by the respective landowners to state they were satisfied with the works carried out and there are no outstanding issues. The upstream retention project is continuing through engagement of farmers/landowners by the West Cumbria Rivers Trust. Further progress meetings are in the process of being arranged to review progress and manage the next stages in moving the project forward.

##### **58/18.2 Toilet Refurbishment**

Cllr George reported she had been in contact with Copeland Disability Forum regarding the proposed alterations and new disabled toilet and had been provided with a plan as a template. It was agreed that there would be no baby change and that a sink be located in each toilet. Cllr Kenworthy to draw up plans to enable estimates to be obtained.

##### **58/18.3 Emergency Plan**

Cllr Miles requested that the template to be forwarded to him for completion.

#### **58/18 PUBLIC PARTICIPATION**

None present

#### **59/18 County Councillor and District Councillors' Reports**

A meeting had been arranged between Cty Cllr Hitchen, Kevin Cosgrove and Cllrs Faulkner and Kenworthy on Friday 14<sup>th</sup> September 2018 to discuss the beach and footpath issues.

## **60/18 APPLICATIONS FOR DEVELOPMENT**

### **60/18.1 Applications**

7/2018/4079 Millstones Olde Farm House, Bootle  
New House in garden

The Council resolved to support this development as it will bring a new family into the village; however the Council were concerned regarding access/egress onto the road

### **60/18.2 Ratifications**

None undertaken

### **61/18.3 Approved Planning Applications**

7/2018/4051 Portal framed building for implement and general storage and silage storage

Notification of Intention (Agricultural, Q6g)

Mayfield Farm, Bootle Station

**Approved**

## **62/18 FINANCIAL RECORDS**

**62/18.1** The following payments were approved:

SH Penellum	Toilet Cleaning Services July/August	£142.50
L Cooper	Clerks Salary & expenses	£487.70
HMRC	PAYE	£100.80
Woodhouse	Grass cutting Hycemoor	£277.67
L Cooper	Reimburse part cost of data recovery	£ 35.00

The following payments had been made under Financial Regulations

E:on	Electricity – toilets	£ 33.08
Waterplus	Water – toilets	£124.69
K Hartley	Plants – Bootle in Bloom	£ 428.00
BHIB	Insurance	£ 519.95

### **62/18.2 Receipts**

VAT return for 2017/18 £2177.04

### **62/18.3 To receive and note the bank statement**

Cllr Capstick checked and signed the bank reconciliation provided by the Clerk

### **62/18.4 To consider the Budget Comparison Report as at 31 August 2018 and determine action needed to address deviations from the budget.**

None required

## **63/18 VILLAGE MATTERS**

### **63/18.1 Allotment Field**

Cllr Kenworthy to include this in the meeting with the West Cumbria Rivers Trust to see if it could form part of the overall project.

**63/18.2 Proposed Copeland Ward Changes**

It was noted that this was now to go ahead and be implemented at the May 2019 elections

**63/18.3 Community Plan**

The Council agreed that the Community Plan required reviewing and updating. A request for volunteers to form part of the Steering Group to be put in Bootle Craic by Cllr Faulkner following a review of the existing plan to facilitate the updating.

**64/18 Reports from representatives on outside bodies and working groups**

**64/18.1 Beach**

A meeting had been arranged between Cllrs Faulkner, Kenworthy, Cllr Hitchen and Kevin Cosgrove (Cumbria Highways) for 14 September 2018 to discuss the outstanding issues. Cllr Kenworthy requested the Clerk to investigate the Freedom of Information complaint procedure in regards of the failure of the County Council and the Borough Council to answer the points raised in the original request. A decision to take this further would be made following the update from the meeting on the 14<sup>th</sup> September.

**64/18.2 Wellbank**

Cllr Faulkner reported that there had been no change to the project.

**64/18.3 Swimming Pool**

Cllr Faulkner reported that funding was still being sought

**64/18.4 Wellbank Footpath**

This to be raised at the meeting on 14 September to seek a footpath design.

**65/18 Correspondence**

All correspondence has been previously circulated. The following had been received:

- Millom Town Council – invitation to join the parade on 11th November 2018 to celebrate the end of World War 1 – A ceremony will be undertaken in Bootle
- Letter from CALC explaining changes to fees.

**66/18 Councillor Matters**

- Cllr Miles reported that a resident was complaining about parking in the village, on junctions, footpaths etc and concerns that emergency vehicles would not be able to access. It was suggested that photographs of incidents be taken.
- Cllr Capstick stated that some visitors to the church were concerned regarding the state of the grass cutting in the churchyard. The Clerk to respond to complainants explaining that only strimming can be undertaken and that during wet/fast growing periods it is difficult to control cuttings and the Parish Council have no obligation to undertake grass cutting on behalf of the Church.
- Cllr Miles gave his apologies for the October and November meetings due to work commitments

**67/17 Next Meeting**

10/9/18

The next meeting to be held at the **Community Room, Bootle Fire Station** on 8 October 2018 at 7.30pm

There being no other business the Meeting closed at 9.10pm

DRAFT