

## **BOOTLE PARISH COUNCIL**

### **MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 12<sup>TH</sup> SEPTEMBER 2016 IN CAPTAIN SHAW'S SCHOOL, BOOTLE COMMENCING AT 7.30PM**

#### **48/16 Attendance**

Cllr D Faulkner, Cllr, R Kenworthy Cllr M Capstick, , Cllr P George, Cllr B Dunn, Cllr G Stoker

#### **Apologies**

Cllr P Woodhouse, Cllr A Brown and Cllr T Miles  
5 members of the public were present

**49/16** There were no items on the agenda that required the removal of press and public

#### **50/16 DECLARATIONS OF INTEREST**

None

#### **51/16 Minutes of Meeting held on 11<sup>th</sup> July 2016**

Minutes of the Meeting of 11<sup>th</sup> July 2016 were approved and signed by the Chairman

#### **52/16 Police Liaison Report**

A report had been received and circulated to all Councillors prior to the meeting. The report was accepted.

#### **53/16 PROGRESS REPORTS**

##### **53/16.1 Registration of Land Titles**

The Chairman reported that this was progressing.

##### **53/16.2 Healthwatch**

It was reported that the Surgery was trying to replace the locum doctor and that the situation had not changed. Notices of opening hours were on the surgery website and also posted in the shop.

Cllr George reported that Jamie Reed MP had raised the issue of success regime in the Commons. It was also reported that a consultant led maternity unit at Cumberland was not sustainable.

##### **53/16.3 Phone Box**

The Chair reported that the application for a grant had been submitted and we were now awaiting the outcome which was expected in October.

##### **53/16.4 Web Site**

The web site was now up and running again under [www.bootleparishcouncil.co.uk](http://www.bootleparishcouncil.co.uk).  
The Clerk to update the website.

#### **54/16 PUBLIC PARTICIPATION**

4 members of the public who had been affected by the recent flooding attended the meeting. Morag Hopkins spoke on behalf of the community that had been affected. She gave an overview of the timescales and events leading up to the flooding incident which was unpreventable and praised the actions of the fire brigade who attended within 1 hour of the call to assist and local residents who assisted in the clear up operation.

Mike Starkie, Mayor of Copeland was not aware of the issue but when informed called the next day as did representatives from Environmental Health and the Highways Dept.

The Highways Dept had to use metal detectors to locate drains that were covered and did clear them out but not properly.

The Bridge has been reported as moving/vibrating and it is to be weight tested. Repairs to the bridge have to be completed before the end of September for after that the Environment Agency will not allow anyone to enter the river. It was noted that there were large wall stones located on the river bed that required moving and the residents are seeking permission to undertake this task.

An email had been received from the Environment Agency who were requiring information to undertake a mapping exercise as to where the flooding occurred. The details were handed out to the persons present for distribution amongst the affected residents.

The residents were looking for support from the Parish Council and requested the following:

1. 2 storage bins to be located close to the affected properties. 1 to contain sandbags and 1 to contain road salt.
2. Arrange a meeting with Environment Agency and other interested parties to ascertain what actions can be taken to reduce the risk in the future, including a maintenance regime for the drains and the river.
3. Setting up of a Emergency Plan and team in the event of a further event.

Cllrs Faulkener and Kenworthy agreed to bring this to the attention of Karl Melville whom they were planning to meet w/c 19.10.16.

The members of public were thanked for bringing this to the attention of the Council and it was agreed to keep them informed of any future developments.

#### **55/16 County Councillor and District Councillors' Reports**

No report had been received from Cllr Hitchen. It was hoped that an update on safeguarding the beach road would have been received, but the meeting had been mis-remembered and is to take place on 19.9.16.

A meeting has been arranged between Bootle Parish Council, County Highways and Copeland were meeting re safeguarding the beach road next week see 59/16.2.

#### **56/16 APPLICATIONS FOR DEVELOPMENT**

##### **56/16.1 Applications**

7/2016/4056 Bootle Evangelical Church, Chapel Lane, Bootle  
Renewal of two wooden windows

The application was considered and Mr T James was asked to give reasons for replacement rather than repair.

After consideration, the Council agreed that in the interests of the stability and longevity of the building that the Council SUPPORT the application for renewal on the grounds that when the other 7 windows had been replaced dry rot had been discovered in the window casings which would not have been evident if the windows had been repaired.

##### **56/16.2 Ratifications**

7/2016/4042 Field No 4363 near Hycemoor, Bootle  
Steel framed agricultural building  
There were no objections to this application

##### **56/16.3 Approved Planning Applications**

7/2016/4038 Bootle Fire Station, Station Road, Bootle  
3m tall antenna onto existing 15m tall fire tower  
Approved with conditions

7/2016/4039 Miller Hill, Bootle Station  
Construction of a portal frame steel framed and timber clad building. Size 6m wide by 12m long by 4 m to the highest point (roof apex) Building to be attached to concrete hard standing  
Approved with conditions

## 57/16 FINANCIAL RECORDS

**57/16.1** The following payments were approved:

SH Penellum	Toilet Cleaning Aug	£ 52.50
L Cooper	Clerks Salary & expenses	£418.98
HMRC	PAYE	£ 83.60
Cumbria Community Foundation		
	Return of donation to B I BI	£432.00
BDO LLP	External Audit Fee	£156.00
P Shakespeare	Toilet Cleaning	£ 15.00

**57/16.2** The following payments had been made as per Financial Standing Orders and were submitted for information only:

Sh Penellum	Toilet Cleaning Services (June)	£ 75.00
United Utilities	Water bill – toilets	£130.40
E-on	electricity toilets	£ 29.86
SH Penellum	Toilet Cleaning Services (July)	£ 75.00
Captain Shaw School	Hire of meeting room	£ 15.00
	Bootle in Bloom	£105.86

The Council agreed

### 57/16.3 Receipts

No receipts had been received

### 57/16.4 To receive and note the bank reconciliation statement

None had been received

**57/16.5** To consider the Budget Comparison Report as at 30 August 2016 and determine action need to address deviations from the budget.

No adjustments were required.

### 57/16.6 To approve the report of the External Auditors and act upon their recommendations.

The Clerk presented the reported from the external auditors to the Council. 2 points had been raised within the report a) failure to answer box 11 of Section 2, which was a minor clerical error and b) Minutes not signed or initialled. Item b) had been addressed on the employment of a permanent clerk and it was not envisaged that this would be an issue in the future.

Proposed by Cllr Dunn, Seconded by Cllr Stoker to accept the findings of the report. The Council agreed.

## 58/16 VILLAGE MAINTENANCE

### 58/16.1 Flooding

This had been discussed during the public session meeting. See 54/16 above

### 58/16.2 Toilet Repairs/refurbishment

This was still under discussion with Lillyhall College.

**58/16.3 Councillor Vacancy**

An application had been received from Rachel Read to be co-opted onto the Parish Council. The Council agreed unanimously to invite Ms Read to become a Councillor.

**59/16 Reports from representatives on outside bodies and working groups**

**59/16.1 Joint Parish Council Meeting**

Cllr Faulkener reported that he had attended a joint meeting of Parish Councils who were concerned regarding the proposed National Grid North West Connections proposals. The Council agreed to accept the Terms of Reference of the Group. It has been suggested that the formal consultation process could begin the end of October and run until Christmas. It was agreed to have this as a standing item on the Agenda.

**59/16.2 Beach**

Cllr Kenworthy reported that he was meeting with representatives of Cumbria County Council and executives from Copeland BC to discuss issues first raised in April. From the previous minutes in April it was confirmed that CCC Highways are responsible for the roadway and Copeland BC are responsible for managing the retreat of the shoreline. Development of a joined up pragmatic protection plan is key to ensure the beach road is safeguarded.

**59/16.3 Wellbank**

Nothing to report

**59/16.4 Swimming Pool**

After discussion with the Planning Officer, the plans were in the process of being re-submitted.

**59/16.5 Wellbank Footpath**

Open Reach had reported that they were unable to relocate the 3 poles to across the road because there was insufficient room to ensure the safety of workers when undertaking repairs.

It was reported that there had been one recent accident on this stretch of road involving a bus and there were concerns regarding the safety of pedestrians using this route. Cllr Faulkner to contact Karl Melville to discuss further.

**59/16.6 Community Planning**

There was nothing to report as yet.

**60/16 Correspondence**

An on-line petition had been received from the Mayor of Copeland regarding the state of the A595 in the south of the county and to encourage people to complete this A letter had been received from Barclays bank stating that they would be closing the now defunct current account.

**61/16 Councillor Matters**

- Cllr Dunn reported that he had received a telephone call from EON wishing to change the meter in the toilets to a smart meter. Cllr Dunn to liaise. It was agreed not to go onto electronic billing.
- Cllr Dunn reported that the new light had not been connected. The Clerk reported that she was currently chasing this.

12/9/16

- Cllr Dunn reported that there was an empty derelict house at Bootle Station, which it was now believed was owned by Kirksanton Care Home. This to be forwarded for consideration as an addition to Mayor Startkie's "Grot Spot" list.
- Cllr Dunn raised the issue of the tidal footpath to the nature reserve. The land was owned by Qinetiq and was a permitted footpath. Cllr Dunn suggested that the footpath could be moved to the other side of the fence onto land owned by the Ministry of Defence to improve its usefulness at high tide.
- Cllr Dunn tendered his resignation and would be leaving the council at Christmas.
- Cllr Dunn reported that the notice boards were in the process of being completed and he would require some assistance to help put up the one at Hycemoor.
- The Clerk reminded the Council that in October they had to undertake an appraisal of the Clerk's work and that in November had to approve the budget for 2017/18
- It was reported that the drains were continually being blocked at LA19 1UH and required jetting out. Clerk to report

**62/16 Next Meeting**

The next meeting to be held at Captain Shaw's School, Bootle on 10 October 2016 at 7.30pm

Meeting ended at 10pm